



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Sara L. Hensley

**SUBJECT: FEE WAIVER/HARDSHIP
PROGRAM FOR SAN JOSE
SUMMER DROP-IN**

DATE: 05-27-05

Approved /s/ Date 05/31/05

BACKGROUND

This memorandum provides information regarding how the proposed \$25 per child fee for the Summer Drop-in Recreation Camps will operate and the fee waiver/hardship program criteria. Specifically, the memo responds to a Council inquiry made during the 2005-2006 Proposed Operating Budget study sessions.

The proposed summer drop-in fees will not be implemented until the summer 2006 season, no drop-in fee will be charged for the coming summer camp season. The San José After School Summer Program provides two basic operations in the community between June and August.

Fee for Service Summer Day Camp	Free Summer Drop-in Recreation Camp
<ul style="list-style-type: none"> • A minimum of one per Council District • Operates eight weeks from mid June – mid August • Operates six hours a day, 9am – 3pm. With possibility of extended hour service (7am – 9am; 3pm – 5pm) for additional cost. • Operates Monday - Friday • Average cost is \$160-200 per child per two-week session. (four two-week sessions usually provided) • Adult to child ratio is 1:10 • Weekly field trips are included in price • All participants receive camp t-shirts • Staff has the ability to add additional camps if 100% cost recovery 	<ul style="list-style-type: none"> • A minimum of one per Council District • Operates eight weeks from mid June – mid August • Operates six hours a day, 9am – 3pm. (rare ability to provide extended care) • Operates Monday - Friday • Free to participate • Adult to child ratio is 1:25 • Field trips are provided at per trip cost • No camp t-shirts provided

The Department's current summer plan is to operate Drop-in Recreation Camps at the following locations:

<u>Council District</u>	<u>Site</u>
1	Starbird Community Center
2	Stipe Elementary School
3	Anne Darling Elementary School
4	Alviso Community Center
5	Mayfair Community Center
6	Sherman Oaks Community Center
7	Kennedy Elementary School
8	Meadowfair Community Center
9	TBD
10	Greystone Elementary School

ANALYSIS

Program Fee Analysis

San José Summer Drop-in Recreation Camps are one of the few free and/or low cost activities available to residents during the summer. The following is a comparison of other summer camps:

Paid Day Camp

YMCA of Santa Clara County Day Camp	\$175 - \$225 per week
City of Santa Clara Day Camps	\$115 - \$134 per week
City of Milpitas Day Camps	\$100 per week
City of Milpitas Specialty Camps	\$200 – 300 per week
City of San José Day Camp	\$160 -\$200 per two weeks (\$80 – \$100 per week)

Drop-in Summer Recreation Camp

San Francisco Summer Latchkey	\$20 per week, \$180 for 9 weeks
Boys and Girls Club Summer Fee	\$20 for 9 weeks (afternoon only)
MACSA Youth Center	Traditionally free (requests contribution)
City of San José Drop-in	Free (proposed increase to \$25)

If approved, the \$25 fee would be instituted in late spring 2006 in time for summer registration. Revenue would be booked into the Department's fees and charges accounts. The \$25 fee would be a one-time per child cost to participate in the Summer Drop-in program.

Fee Waiver/Hardship Program

Families will be able to request a 50% Fee Waiver (% based on Fees and Charges Resolution) by submitting a fee waiver program application, including proof of residency, a statement of need,

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and if requested, proof of low-income status (i.e., participation in CalWORKS programs, Electronic Benefit Card, etc.), similar to the current fee waiver/scholarship programs provided throughout the Department. Department Director or designee will approve applicants. Should the fee waiver participation be high, this program may not meet its annual \$15,000 revenue target.

/s/

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Director, Parks, Recreation
and Neighborhood Services